

# CRAFT SHOW SUPPLIES CHECKLIST\*

## SETTING UP YOUR BOOTH

- Scissors
- Packing tape
- Rope or clothesline
- Clothespins
- Bulldog clips
- Large ziplock-style plastic bags
- Weights
- Your handmade awesomeness
- Table
- Chairs
- Banner
- Table covering
- Cushion for your chair

## PERSONAL SUPPLIES

- Paper
- Sunscreen
- Water
- Packet of tissues
- Lip balm
- Hand sanitizer
- Camera
- Cleaning wipes
- Sunglasses
- Snacks

## MAKING A SALE

- Scotch tape
- Shopping bags
- Pens
- Bubble wrap or tissue paper
- Small table for credit-card machine
- Credit-card machine
- Change/bank
- Locking money box
- Hard surface for people to write on
- Colored dots
- Sales slips
- Business stamp
- Calculator
- Any required licenses
- Boxes, if you sell delicate things

## MAKING-FUTURE SALES

- Mailing list sign-up sheet
- Promotional materials
- Business cards

## GETTING THERE

- Map of the craft show
- Directions to show

\* From Kari Chapin's "The Handmade Marketplace"